

You must be registered to use TotalCardiology online booking. Please complete the registration form provided on the home page and once complete fax it to 403-571-8658.

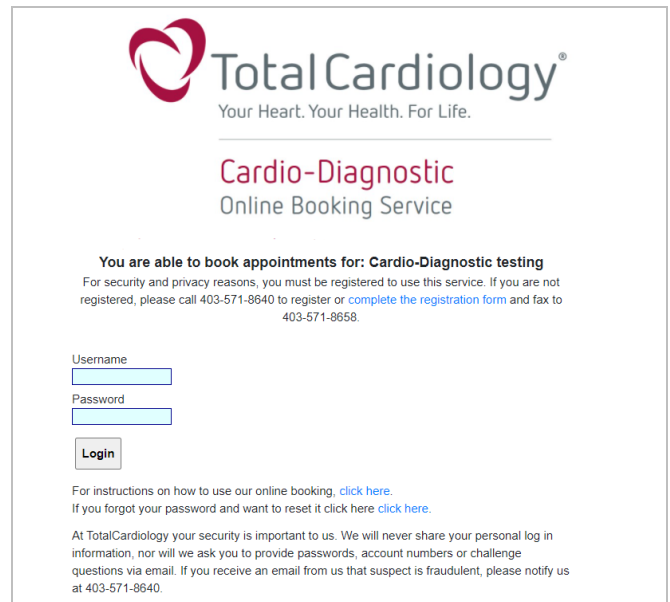
Once your form has been received, a representative from TotalCardiology will contact your clinic to verify information and facilitate the onboarding process. Clinics will be set up in the order their registration is received. As such, timelines may vary.

For questions or more information, or if you have previously registered, please call 403-571-8640.

## How to Use TotalCardiology Online Booking

### 1 Online Booking Sign in Page:

- Please enter your username and password, provided to you by TotalCardiology.
- If you are setup to use DUO authentication you will see a popup that will verify you against DUO database. You may use a phone application for DUO push or use a provided Token which when pressed will provide a key to enter here. DUO tokens will be provided by TotalCardiology.
- This instruction PDF can also be accessed on this page.
- Registration PDF is available to these not yet registered on this page as well.
- If you forgot your password, a link is provided, with instructions on how to reset it.



**TotalCardiology®**  
Your Heart. Your Health. For Life.

**Cardio-Diagnostic**  
Online Booking Service

**You are able to book appointments for: Cardio-Diagnostic testing**  
For security and privacy reasons, you must be registered to use this service. If you are not registered, please call 403-571-8640 to register or [complete the registration form](#) and fax to 403-571-8658.

Username

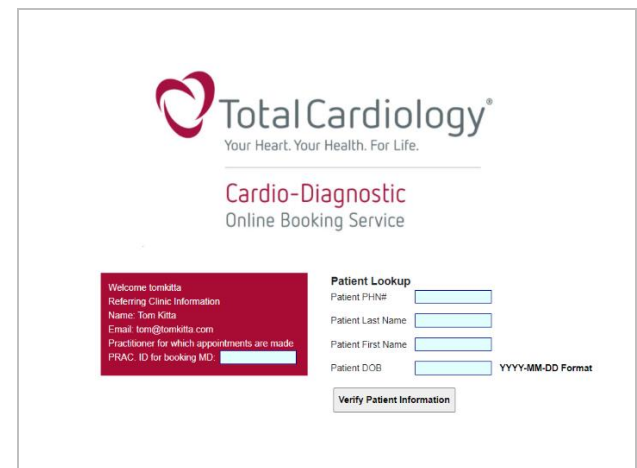
Password

For instructions on how to use our online booking, [click here](#).  
If you forgot your password and want to reset it click [here](#).

At TotalCardiology your security is important to us. We will never share your personal log in information, nor will we ask you to provide passwords, account numbers or challenge questions via email. If you receive an email from us that suspect is fraudulent, please notify us at 403-571-8640.

### 2 Patient Lookup:

- Patient information is verified against TotalCardiology Database, patient needs to be present in our system to proceed. You know patient is in our system as the system will let you enter information such as patient's height and weight.
- If patient is not in TotalCardiology Database, you will need to contact us in order to add this patient – contact currently is via phone. There is no current ability to add patients to our system automatically.
- You need to provide the practitioner Prac ID for which you are going to make your bookings.



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Welcome tomkita  
Referring Clinic Information  
Name: Tom Kitta  
Email: tom@tomkita.com  
Practitioner for which appointments are made  
PRAC ID for booking MO:

**Patient Lookup**  
Patient PHN#   
Patient Last Name   
Patient First Name   
Patient DOB  YYYY-MM-DD Format

- Your patient's family MD is required – even if they do not have one (enter unknow) as it is part of requisition form.
- Height and Weight are not required; however they will prevent you from booking MPI test in the future.
- You can book test for multiple patients, simply clear this form and lookup another patient you wish to book tests for.

### 3 Test Selection:

- Select the test you wish to book for your patient. If you wish to book multiple tests, first book one, then go back to this screen to book another test.
- If you did not enter patient's height or weight on the previous screen you will not be able to book MPI test for your patient.
- Echo tests can only be booked at least 72h after an MPI, if system sees you have an active MPI booking you will get a warning message regarding booking of an Echo or combined Echo + Carotid.
- There is currently no limit on the number of tests you can book for each patient.

### 4 Booking your Test:

- You can only book a single test at one time.
- Each test type has specific set of questions, most of which are optional. Every test has space for additional history.
- You have an option to choose an appointment spot, up to 20 spots, 10 days in advance are provided. In the unlikely event there are no free spots available, you will be informed as well.
- Once test is booked you will receive a confirmation message as well as a link to a PDF document with date and time of your appointment.
- After you booked a test you can go back to the test selection to book another test, or to patient selection to pick another patient to book tests for.
- There is a 10 minute window in which you can book a test – the timer is displayed on the page.